



City of Dublin

Office of the City Manager

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Memo

To: Members of Dublin City Council

From: Marsha I. Grigsby, City Manager 

Date: May 16, 2013

Initiated By: Brian K. Ashford, Facilities Manager
Michelle L Crandall, Director of Administrative Services

Re: Resolution 25-13 - Accepting the Lowest and Best Bid for Dublin City Hall Interior Renovation - Phases 2 and 3

Background

On April 15, 2013, three bids were opened for interior renovations at City Hall. These renovations were described in a memo provided in the April 22nd information packet to City Council (attached).

The budget for this project is approximately \$145,000. The apparent low bidder was determined to be nonresponsive because it submitted incorrect bond information and an incomplete bid package. The next lowest bidder, Williamson Builders Inc., submitted a complete bid package and demonstrated that it understands the requirements for this project. Williamson also has experience with similar renovation projects.

Recommendation

Staff recommends accepting the proposal of Williamson Builders Inc. for \$134,596 and authorizing the City Manager to enter into a contract with Williamson Builders Inc. for interior renovations at City Hall.

RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc., Form No. 30045

25-13

Resolution No. _____

Passed _____, 20____

A RESOLUTION ACCEPTING THE LOWEST AND BEST
BID FOR THE DUBLIN CITY HALL INTERIOR
RENOVATION PHASES 2 AND 3

WHEREAS, formal advertising and competitive bidding procedures have been conducted pursuant to Section 8.04 of the Revised Charter; and

WHEREAS, Council has determined that the bid submitted by Williamson Builders, Inc. in the amount of \$134,596 constitutes the lowest and best bid.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Dublin, State of Ohio, _____ of the elected members concurring, that:

Section 1. The bid submitted by Williamson Builders, Inc. of \$134,596 is hereby accepted.

Section 2. The City Manager is hereby authorized to enter into a contract with Williamson Builders, Inc. for said project as specified within the bid proposal and the City’s bid documents.

Section 3. This Resolution shall take effect and be in force upon passage in accordance with Section 4.04(a) of the Revised Charter.

Passed this _____ day of _____, 2013

Mayor – Presiding Officer

Attest:

Clerk of Council